

# Placement Offer Form

A compléter en anglais et à renvoyer au plus tard le 15/04/14 à l'adresse suivante (avec la mention « offre de stage secteur scolaire »):

[erasup@2e2f.fr](mailto:erasup@2e2f.fr)

SCHOOL INFORMATION	
Name of organization	LPO Pointe-Noire
Address	Grande Plaine
Postal Code	97116
City	Pointe-Noire
Country	France
Telephone	0590 98 37 38
Fax	0590 98 37 39
E-mail	bbdospenpals@hotmail.com
Website	www.lpopointenoir.fr
Size of organization [nr of employees]: small ( $\leq 50$ ), medium (51-250), large ( $> 250$ )	Small (approx. 30 teachers)
Short Description of the school	Approximately 400 students attend the school which offers both a general and a vocational section. The school serves students in the last three years of secondary school. Additionally, a two-year technical degree has been added in audiovisual studies.

CONTACT PERSON DETAILS	
Name	SALNOT SARAH
Department / Function	ENGLISH TEACHER
Direct telephone number	0590690413636
Direct mobile	0590690413636
Direct e-mail address	salnotsarah@hotmail.com

<b>PLACEMENT INFORMATION</b>	
Department / Function	Foreign languages/ English Assistant
Description of activities	The assistant will aid English teachers in the classroom through co-teaching activities or by leading activities with small groups of students to improve listening, speaking, and writing skills. Assistant will also help with some lesson planning and has the opportunity to share his/her own culture with students through English language resources.
Duration et period	School year
Working hours / Weekly working hours	12-16 hours
City	Pointe-noire
Help with finding accommodation	Yes
Other	

<b>REQUIREMENTS</b>	
Oral and written language skills	Native English speaker; Basic knowledge of French
Field of study	Any
Computer skills	Basic proficiency with Microsoft Office
Other	Previous work with students recommended; Interest and experience in media and/or dramatic arts preferred

Pointe Noire le 8/04/2014

